

1. **RECOGNITION OF MINUTES:** Recognize the minutes from the March 13, 2017 Potter County Commissioners' Court meeting.

The minutes from the March 13, 2017 Potter County Commissioners' Court meeting were so recognized.

2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of March 8 through March 22, 2017. [Hood]

Corrections were so noted by Judge Tanner.

Judge Tanner referenced Vouchers checks #173940-174168 and wire #867-878 in the total amount of \$3,678,655.30.

MOTION was made by Commissioner Church: I move we approve the Vouchers with the corrections as presented.

SECOND for discussion was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

3. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]

The Insurance Fund Report was so recognized.

See Documentation

4. **HUMAN RESOURCES REPORT:** To hear a report on Department of Treasury Form 4564 Information Document Request and take any action necessary. [Holland]

Kay Holland, Potter County Human Resources Director, gave a report on the Department of Treasury Form 4564.

No action was taken on this item.

See Documentation

5. **TREASURER'S REPORT:** To recognize the monthly Treasurer's Report. [Jennings]

Leann Jennings, Potter County Treasurer, gave a monthly Treasurer's Report.

The monthly Treasurer's Report was so recognized.

See Documentation

6. **ELECTIONS:** To consider and approve order for the contracted General Election for May 6, 2017 for city and Schools [Huntley]:
- a. Officers for Central Counting;
 - b. Early Voting Officials and Hours;
 - c. Early Voting Ballot Board.

Melynn Huntley, Potter County Elections Administrator, gave an explanation to Commissioners' Court.

a. MOTION was made by Commissioner Church: I move we approve the officers for Central Counting. SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

b. MOTION was made by Commissioner Murguia: I make a motion that we approve the Early Voting Officials and hours as presented.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

c. MOTION was made by Commissioner Church: I move we approve the Early Voting Ballot Board as presented.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

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7. **ELECTIONS:** To preview the new Poll Pads for Elections. Poll Pads replaced our ePollbooks and are used to check voters in at a polling site. [Huntley]

Melynn Huntley, Potter County Elections Administrator, provided a demonstration of the new Poll Pads for Elections to Commissioners' Court.

See Documentation

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8. **SALARY GRIEVANCE COMMITTEE:** To consider and act upon the drawing of seven (7) members and eight (8) alternates for the Salary Grievance Committee for 2017, and recognize those drawn to serve. [Smith]

The drawing of seven members and eight alternates for the Salary Grievance Committee for 2017 was conducted by Commissioners' Court.

MOTION was made by Commissioner Murguia: I so move.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

9. **TEXAS PANHANDLE CENTERS:** To consider and act upon the re-appointment of Mr. Larry Adams to the PTC Board of Trustees. [Schertler, Tanner]
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MOTION was made by Commissioner Church: I move that we approve Larry Adams as the appointment to the TPC Board of Trustees.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

10. **POTTER COUNTY FIRE DEPARTMENT:** To recognize the Potter County Fire Department in their efforts to fight the March 2017 Panhandle Wildfires. Plaque and flag presented to Potter County Fire Department on behalf of Governor Greg Abbott by the first lady, Cecilia Abbott. [Tanner, Lake]
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Chief Richard Lake and Assistant Chief Pat Fitzpatrick came before Commissioners' Court.

The Potter County Fire Department was so recognized. See Documentation

11. **POTTER COUNTY GOVERNMENT DAY:** To hear an update on Potter County Government Day scheduled for April 24, 2017 in the Santa Fe Building Auditorium [Murguia, Kelly]
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Commissioner Murguia gave an update on the upcoming Potter County Government Day.

See Documentation

12. **LOCAL GOVERNMENT CORPORATION:** To hear an update on the Local Government Corporation. [Murguia]
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Commissioner Murguia gave a Local Government Corporation update.

13. **MOTOROLA COMMUNICATIONS SYSTEM CONTRACT:** To receive reports regarding the proposed Motorola communications contract and to take such action as may be appropriate regarding same. [Brumley, Fowler, Hood, Shelton]

Kevin Starbuck, City of Amarillo Emergency Management System, and Shawn Scott and Jessica Pourciau with Motorola, spoke before Commissioners' Court.

No action was taken on this item.

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14. **PRPC REQUEST FOR SITE-USE AGREEMENT AT SANTA FE BUILDING:** To consider and act upon a request from the Panhandle Regional Planning Commission for permission to re-install regional radio communications equipment at the Santa Fe Building to accommodate the City's notice to remove such equipment from the City's tower at Ross Rogers Golf Course. [Kiehl, Head]

Shane Brown, Regional Emergency Communications & Preparedness Program Manager for PRPC, and Mike Head, Potter County Facilities Maintenance Director, spoke before Commissioners' Court.

MOTION was made by Commissioner Church: I move that we approve the request from Panhandle Regional Planning Commission to allow them to re-install regional radio communications equipment at the Santa Fe Building.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

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15. **TRI-STATE EXPO INSURANCE:** To consider and act upon recommendation from Steve Lapp to revise the property schedule for insurance purposes according to the spreadsheet presented on 3-13-17. This would include amending values to appraised values, and deleting properties insured by Tri-State Expo. [Shelton, Fowler, Steve Lapp]

Steve Lapp, Fairly Group, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion to approve recommending the revised property schedule presented on 3-27-17 for insurance purposes. This would include the Tri-State building value proposed and to delete them from the County insurance.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

MOTION was made by Commissioner Church: I move that we remove the Coors Cowboy Club and the Cowboy Club storage area from Potter County property insurance.

SECOND was made by Judge Tanner.

Commissioner Kelly was out of the room for this motion.

AYES: Commissioners Murguia, Church and Judge Tanner.

NOES: None.

Motion carried by 3-0 vote.

16. **SEIZED PROPERTY TEXAS DEPARTMENT OF PUBLIC SAFETY:** To consider and act upon receipt of various equipment to be transferred from Purchasing to Sheriff's inventory. Equipment is per attached Seized Property Disposition record dated 3-15-17. [Shelton, Coffee]
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Capt. John Coffee, Potter County Sheriff's office, spoke before Commissioners' Court.

MOTION was made by Commissioner Church: I move we accept the transfer from Purchasing to Sheriff's office the seized property listed here on our Texas Department of Public Safety Seized Property Disposition.

SECOND was made by Commissioner Murguia:

Commissioner Kelly was out of the room for this motion.

AYES: Commissioners Murguia, Church and Judge Tanner.

NOES: None.

Motion carried by 3-0 vote.

See Documentation

17. **CHILLER MAINTENANCE:** To consider and act upon approving an agreement for chiller maintenance at the Santa Fe building with TD Industries in the amount of \$13,762.00 from National IPA #R150501-TX-13622. Funds currently budgeted. [Shelton, Ward]
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MOTION was made by Commissioner Murguia: I make a motion that we approve the chiller maintenance at the Santa Fe building with TD Industries in the amount of \$13,762.00 from National IPA.

SECOND was made by Commissioner Church.

Commissioner Kelly was out of the room for this motion.

AYES: Commissioners Murguia, Church and Judge Tanner.

NOES: None.

Motion carried by 3-0 vote.

See Documentation

18. **VEHICLE TRANSFERS:** To consider and act upon the transfer of vehicles as follows:

- a. PC#16989-2005 FORD ESCAPE HYBRIDE 4X4 from Purchasing to Auction;
 - b. PC#17083-2005 FORD F-150 PICKUP from Road and Bridge to Purchasing.
- [Shelton]

MOTION was made by Commissioner Murguia: I move to approve the transfer of vehicles as presented.
SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

19. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
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Mike Head, Potter County Facilities Maintenance Director, gave a report to Commissioners' Court on various Potter County Projects.

No action was taken on this item.

20. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
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Jail population of 481 (82 female; 0 Childress) 84% felonies and 11% misdemeanors was given by Judge Tanner.

21. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.
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Vickie Shelton, Purchasing Agent reported a claim involving a Sheriff's office vehicle.

22. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
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No executive session was held.

23. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.
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Ports-to-Plains

County Judge Nancy Tanner adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, April 10, 2017, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 27th day of March, 2017.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy